

Fulford School PTA Extraordinary General Meeting
Thursday 30th March 2023, 7-8 pm at Fulford School.

Minutes

1. Welcome

Present: Helen Poulsen (chair), Lindsay Walby, Pauline Wykes, Lisa Wykes, Fiona Phillips (joined online)

2. Minutes of the last meeting

The 200 club monthly payout figure in the last minutes was incorrect - it should have been £64, not £84. Otherwise the minutes were agreed.

3. Finances

There is currently a balance of £3826.17 in the bank account, including the 200 Club payments in from parents at a total of £1656.00. Fulford School has raised 2 invoices for previously agreed funding totalling £1278.72, leaving a balance in the bank of £2547.47. Once the 200 club monthly draws are complete, the balance will be approximately £1747.00.

● **Uniform**

Fiona Phillips has kindly agreed to take on the uniform co-ordinator role. This is an important service to parents and the school. Any funds raised will go to the PTA until its dissolution; after that directly to the school's discretionary fund. Fiona has helpfully organised current uniform stocks, which includes a mix of some new style and legacy uniform. It was agreed that the legacy uniform can now be recycled as there is no need for it in the school. [ACTION: UPDATE PTA SECTION OF SCHOOL WEBSITE WITH FIONA'S CONTACT DETAILS; UPDATE PAYMENT DETAILS]

● **200 Club**

Pauline has spent a considerable amount of time and made every possible effort trying to reconcile the payments against the reply slips from parents but now it has been agreed that the monthly draw will be calculated on what has actually been received into the bank. The committee would like to thank Pauline for all her hard work on the 200 club. [ACTION: WRITE TO PARENTS ASKING THEM TO CANCEL STANDING ORDERS AT END OF SCHOOL YEAR; MAKE DRAWS FOR THE REMAINING MONTHS OF THE CURRENT YEAR]

4. Resolution to dissolve the PTA (see PTA constitution 13.1)

Helen proposed the following resolution:

To dissolve the PTA with effect from August 2023; to pay out 200 club to the end of the school year and any other outstanding amounts promised to the school; to distribute remaining assets to the school for the benefit of the pupils of the school.

The reason for proposing this resolution is that no new volunteers for committee positions were forthcoming at the AGM or since, and Helen is standing down as chair. According to the constitution at least 2 trustees are required. The PTA's income has also been significantly reduced due to the change of uniform and COVID stopping fundraising events.

The resolution was agreed unanimously. The bank account will continue to run until the end of the school year to allow for any money to be collected; the remaining balance will be distributed to

school as set out in PTA Constitution 13.2. The school will need to decide on how to raise, manage and spend additional funds in future. [ACTION: NOTIFY CHARITY COMMISSION OF DECISION AND CLOSE BANK ACCOUNT AS OF 31 AUGUST 2023]

5. Funding requests

No funding requests were considered given the decision to dissolve the PTA.

6. AOB

Helen thanked Lisa, Pauline, Lindsay and Fiona for everything they have done for the good of the school with the PTA.