



# Fulford School

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2 November 2020

Dear Parent/Carer

Year 11 Mock examinations start on Monday 23 November with the final examination taking place on Friday 4 December. A copy of the exam timetable is on the reverse of this letter and can also be found on the school website:

[www.fulford.york.sch.uk](http://www.fulford.york.sch.uk) - Information → Exams → Dates & Timetables

During these two weeks, when students do not have an examination, **they should be in their normal lesson. Students must bring equipment and books for those lessons when they are not in examinations, including P.E. kit when needed. We appreciate your support in ensuring that this happens during the examination period.**

During the mock exams the usual examination rules will apply and it is important that students:

- Arrive 10 minutes before the start of each exam
- Have the appropriate pens/pencils/rulers/calculators for each exam in a clear transparent bag
- Do not bring a mobile phone, iPod, MP3/4 player, or any form of wrist watch into the exam room.
- Are in correct school uniform.

Venues for all written exams will be displayed on student's individual timetables which will be issued to them during the week commencing 16 November 2020. Students are asked to check their seat number carefully as they will be called into the exam room in seat number order.

If a student misses an examination through illness we will try to organise another time for the examination to be taken on their return to school.

## COVID 19

- If a student is self-isolating during any part of the mock exam period the exams office will post out all exam papers to cover the period of isolation for students to complete their exams at home if they are feeling well enough to do so. A timetable will be attached to the papers and we ask that if possible, students mirror the exams that are taking place in school.
- Please note that exam papers sent out are confidential and must not be shared with any other students.
- All completed exam scripts should be placed in the original envelope – please attach the label sent with the scripts to the front of the envelope 'FAO the Exams Office, Fulford School' and hand in to Reception upon returning to school.

Yours faithfully

Mr A Rosie  
Deputy Headteacher