



CITY OF
YORK
COUNCIL

2019-20



PLANNING YOUR FUTURE POST-16



A GUIDE FOR PARENTS, CARERS AND YOUNG PEOPLE

SUPPORTED BY



UNIVERSITY
of York

Est.
1841

YORK
ST JOHN
UNIVERSITY

IT ALL BEGINS HERE

Year 11 can be both a very exciting time and a very stressful time for young people. On top of finishing coursework and taking exams, your son or daughter will have to make important choices about what they want to do next year. It is also an important time for you as a parent or carer. Your help and support is vital and you need to ensure that you have all the information you need to help them make their decisions.

This booklet sets out:

- The right starting point
- Making choices
- Staying on in full-time education:
 - » Courses and qualifications
 - » Providers in York
 - » Other options and financial support
- Doing more, going further: Volunteering
- Apprenticeships and Traineeships
- What about the future? Employment and the job market
- What about the future? Thinking about Higher Education?
- General education / in-year provision
- Further help and advice: Where to look, who to talk to
- Get in touch in York



York has a wide range of high quality options available for all young people, at all levels. Whatever your son or daughter is doing now, there is a route for them to follow in 2020-21. This booklet gives initial information and tells you where to find out more.

Participation in education and training after year 11

Current legislation sets out an aspiration that your son or daughter will continue until at least their 18th birthday. This means that everyone has to participate throughout Year 12 and into Year 13. It helps ensure that every young person has the opportunity to gain skills and qualifications that help them to progress to higher education, work and adult life; enabling them to succeed in the fast changing, modern world.

THE RIGHT STARTING POINT

THE SEPTEMBER GUARANTEE

It is very important that all young people are able to access education or training. To bring this about, we work to guarantee that every 16 year old school leaver will have an appropriate offer of education/training by the end of September after they finish Year 11. Your school will help your son or daughter, but the help doesn't stop there. After they have finished their Year 11 studies, support and help is still available from **30 Clarence Street** (see page 22 and back cover).

If your son or daughter finds that they are not placed on a full-time course, or in employment with training, there are still some shorter programmes available to help them progress into full-time education, employment or training (see pages 20-21).

Whatever your son or daughter is thinking of doing, it's important to look at all the options. Information about how to apply is available on school and college websites and in prospectuses. When they have decided on their preferred progression pathway, they can make applications to post-16 providers such as sixth forms, colleges, employers or apprenticeship training providers. Your son or daughter's school will be able to provide them with full information.

Options after Year 11: a summary

1. Full-time education at school, college or with a training provider

- AS and A Levels (Level 3)
- An Applied General Qualification (including BTECs and other Diplomas) or Tech Level (Level 3)
- T Levels (the first three of a new range of employment sector based qualifications) (Level 3)
- Other vocational and general qualifications (Entry Level, Level 1 and Level 2)

2. Apprenticeships and Traineeships

- Apprenticeship training (Level 2-3) combined with a job
- Traineeships (Level 2 and below), which prepare young people for an apprenticeship, employment or further education and training. They consist of substantial work experience, English, mathematics and employability skills

These are two routes followed by most young people. A third option is also possible:

3. A flexible package of working and participation

- Participation in education and training, combined with options such as volunteering and paid work

MAKING CHOICES

■ QUALIFICATION LEVELS

The level of the programme that your son or daughter will be able to start will depend on what qualifications they already have, or are expecting to achieve by the time they move on from Year 11. GCSEs are now graded using a numbered scale from 9 (high) to 1 (low). The information in this booklet applies to young people finishing Year 11 in 2019 and moving into post-16 education and training in September of that year.

Currently, all young people who have not achieved a GCSE at grade 4 (standard pass) or higher in English or mathematics will have those subjects in their programme, whatever its level. Final arrangements for post-16 study of English and mathematics in academic year 2020-21 will not be known until well into 2020 but young people should expect to continue with these subjects if they achieve a grade 1, 2 or 3 in 2020.

Foundation Learning (Entry Level and Level 1)

Foundation Learning provides a personalised programme of qualifications and experiences at Entry Level or Level 1. There are no formal entry requirements and programmes are designed to support young people to progress towards their next goal, whether that's further education, a traineeship or apprenticeship, supported employment or independent living.

Intermediate (Level 2)

Entry requirements can vary, but are likely to include either a Level 1 qualification or some GCSEs at grade 3. Most courses are vocational, such as BTECs and other Diplomas. Your son or daughter can also re-sit previous GCSEs, study to gain extra ones, or pursue a traineeship or intermediate apprenticeship. Courses usually take one year to complete, but a traineeship will be for no longer than six months.



Advanced (Level 3)

Options include A Levels, Tech Levels and Applied General qualifications (including BTECs and other Diplomas), the first three of a new set of qualifications called T Levels and advanced apprenticeships. Your son or daughter will usually need at least four GCSEs at grade 4 or better (often including English and mathematics, with specific higher grades in related qualifications); or an Intermediate Level qualification. Advanced Level programmes usually take two years to complete.



■ HELPING YOUR SON OR DAUGHTER TO DECIDE

This is an important time in your son or daughter's life and there are many options to consider. When making choices, it's important to have as much information as possible to make an informed decision. A good decision could improve their motivation, provide the foundation for positive results and enhance their opportunities for progression. You can help by:

- **Finding out** information regarding all the option choices from events, websites and literature.
- **Making sure** your son or daughter has the opportunity to attend taster days with post-16 providers. This is especially important if they are considering picking up a subject they have not studied at Key Stage 4.
- **Ensuring** that your son or daughter understands the different qualifications, levels and pathways available to them.
- **Talking** to your son or daughter about the Careers Education, Information, Advice and Guidance programme in their school which should support all young people to make successful post-16 transitions.
- **Having a chat** with your son or daughter about what they enjoy, what they are good at, what motivates them to learn, the environment they want to be in and their preferred learning style.
- **Encouraging** them to think independently about their choice, not about what their peers would like to do.

STAYING ON IN FULL-TIME EDUCATION: COURSES & QUALIFICATIONS

■ AS AND A LEVELS (LEVEL 3)

These are one of the main routes into higher education, but they are also useful if your son or daughter wants to progress straight into employment. They are available in a wide range of subjects – over 80 different AS and A Levels are on offer in York. Courses tend to focus on academic study with subjects ranging from history, mathematics and sciences to more applied subjects such as business, media studies and information technology (IT).



AS and A Levels are now totally separate qualifications. A candidate can take an AS Level exam after one year and achieve a qualification. This AS Level grade does not contribute to their final A Level grade and the A Level exam also tests the material covered in the AS Level course. New AS Levels have no coursework components and new A Levels have coursework only where assessment cannot be carried out through an end of course exam. Different institutions have their own policies on AS Levels. If you take an A Level in a particular subject over two years you will not necessarily take an AS Level in that subject at the end of the first year. You should check at the institutions you are interested in to be clear about their policies.

■ APPLIED GENERAL QUALIFICATION OR TECH-LEVEL (LEVEL 3)

Applied General Qualifications (including BTECs and other Diplomas) are for students wishing to continue their education at advanced level through applied learning. They equip young people with transferable knowledge and skills and will meet entry requirements for a range of higher education courses. They can also enable entry to employment or an apprenticeship.

Tech-level qualifications are for students wishing to specialise in a technical occupation or occupational group. They equip young people with specialist knowledge and skills, enabling entry to employment or an apprenticeship in that occupational area or progression to a related further or higher education course.

■ OTHER VOCATIONAL QUALIFICATIONS (LEVELS 1–3)

On courses for other vocational qualifications students undertake practical, work-related tasks designed to develop the skills and knowledge to do a particular job effectively. Your son or daughter could gain these at college, while working, or during an apprenticeship (see pages 14 and 15).

The qualifications are assessed by a mix of practical assignments, building up a portfolio of evidence and external assessments (exams). There is no fixed duration, but students usually take one year to complete a qualification at Level 1 or 2. At Level 3, programmes are flexible and qualifications can be achieved at the end of both the first and second year.

■ T LEVELS (LEVEL 3)

T Levels are new qualifications being introduced from September 2020 which will be equivalent to three A Levels. They will provide a mixture of classroom learning and an industry placement of at least 45 days as a route into employment, further study or a higher apprenticeship. Initially only three courses in the employment sectors of digital, construction and education will be available through a limited number of institutions including York College.

■ FOUNDATION LEARNING (ENTRY LEVEL – LEVEL 1)

Foundation Learning is designed for those who have left Year 11, but are not yet ready to progress to a larger vocational course or to go straight into an apprenticeship. It is an individual programme, so young people can focus on their own specific needs, e.g. personal and social skills, confidence building, reading, writing and numeracy. Programmes include vocational learning and their duration depends on the individual needs, aims and goals of the young people involved.

FULL-TIME STUDY PROGRAMMES

All levels will comprise approximately 600 hours per year made up of qualifications, tutorial, work experience and other support activities. This may not require attending classes five days a week.



STAYING ON IN FULL-TIME EDUCATION: PROVIDERS IN YORK

ALL SAINTS SCHOOL*

Mill Mount • York • YO24 1BJ
allsaints.york.sch.uk
Contact the Sixth Form directly on 01904 545206
or 6fadmin@allsaints.york.sch.uk
A range of AS, A Level and other Level 3 qualifications
Open evening 2019: **Wed 13 November**



FULFORD SCHOOL*

Fulfordgate • York • YO10 4FY
fulford.york.sch.uk • 01904 633300
sixthform@fulford.york.sch.uk
A range of A Levels and Level 3 qualifications
Open evening 2019: **Mon 11 November**

APPLEFIELDS SCHOOL

Bad Bargain Lane • York • YO31 0LW
applefieldsschool.co.uk • 01904 553900
Qualifications and awards appropriate to individual
needs for those students with an EHCP, including
ASDAN awards and AQA units
For information on admissions and visits please
contact Kirsty Nicholson on the number above



HUNTINGTON SCHOOL*

Huntington Road • Huntington • York • YO32 9WT
huntingtonschool.co.uk • 01904 752100
A range of A Levels and Level 3 qualifications
Open evening 2019: **Thu 7 November**
See the website for information
about our Taster Days

ARCHBISHOP HOLGATE'S SCHOOL*

Hull Road • York • YO10 5ZA
archbishopholgates.org • 01904 411341
A range of courses including A Levels,
BTECs and work-related learning
Open evening 2019: **Mon 4 November**; see website
for more info about open evening and taster days



JOSEPH ROWNTREE SCHOOL*

Haxby Road • New Earswick • York • YO32 4BZ
josephrowntree.co.uk • 01904 552157
A range of AS and A Levels and a small
number of vocational courses, including BTECs
Open evening 2019: **Tue 12 November**

ASKHAM BRYAN COLLEGE*

Askham Bryan • York • YO23 3FR
askham-bryan.ac.uk • 01904 772277
Vocational study programmes and apprenticeships
linked to outdoor careers and land-based industries
Open events 2019–20: **Tue 1 Oct, Sat 9 Nov, Sat 1
Feb, Tue 3 Mar, Sat 21 Mar, Tue 12 May.**
See website for timings and more information



YORK COLLEGE*

Sim Balk Lane • York • YO23 2BB
yorkcollege.ac.uk • 01904 770770
A wide range of AS and A Levels, vocational courses
and apprenticeship programmes
Open events 2019–20: **Mon 21 Oct, Wed 6 Nov,
Sat 23 Nov, Tue 11 Feb, Thu 25 Jun.**

* In addition, these seven institutions will be holding
Taster Days on Tuesday 14 and Thursday 16 January.

An apprenticeship option will
also be offered on 16 January.

FULL-TIME EDUCATION: OTHER OPTIONS & FINANCIAL SUPPORT

INDEPENDENT SCHOOLS

A range of A Levels are also available from these independent (fee paying) schools in York:

- **Bootham School** Bootham • York • YO30 7BU • 01904 623261
boothamschool.com
- **St. Peter's School** Clifton • York • YO30 6AB • 01904 527300
stpetersyork.org.uk
- **The Mount School (girls only)** Dalton Terrace • York • YO24 4DD • 01904 667500
mountschool.york.co.uk

SPECIAL EDUCATIONAL NEEDS

The Local Offer for York is available on the YorOK website (yor-ok.org.uk/localoffer). It provides information for parents, carers and young people with special educational needs/disabled young people. This includes information on what's happening in York, support, advice, health services, social and leisure activities and growing up and leaving school. There are also links to services and providers available to support young people and their families in their important steps towards adulthood. You can find short films of what other young people have done in York in different education settings, some moving on to living independently: yor-ok.org.uk/growing-up.htm.

Young people with special educational needs/disabled young people may have a My Support Plan or an Education, Health and Care Plan (EHCP).

Many young people will have their needs met through the SEN Support from a 'My Support Plan', which enables a coordinated multi-agency approach to assessing, planning and providing provision and to reviewing progress the young person makes. Some young people will have an existing 'My Support Plan' from their school. Some may need one once they start college or post school provision if they need additional support.

If a young person has complex educational needs which cannot be met through standard funding arrangements, they may need an EHCP. A request can be made for a plan with evidence of their needs, their progress and information about existing support. This is usually made by the school, college or training provider. A panel decides if the young person's needs meet the criteria for an assessment and an EHCP.

The My Support Plans and EHCPs contain information about the provision needed and also the outcomes it is intended to achieve. Plans have a broader focus on areas such as transition to adulthood, developing and maintaining friendships and becoming independent. An EHCP can be used for young people with complex, high needs up to the age of 25, if they are still in education and training. Plans are reviewed at least annually to ensure information is current and to plan next steps towards their agreed outcomes.

16-19 BURSARY FUND & 16-24 APPRENTICESHIP GRANT FOR CARE LEAVERS

Depending on your family circumstances and what your son or daughter chooses to do, there may be extra financial support to help them to continue in full-time education and other training programmes.

Young people who may need some financial support to help stay in publicly funded education or training after 16 through to the age of 19 can apply to their intended school sixth form, college or training provider for support from the 16-19 Bursary Fund:

- Those most in need could be eligible for a bursary of £1,200 a year. These include young people in care, care leavers, young people receiving income support (or Universal Credit in their own name) and disabled young people receiving both Employment Support Allowance (or Universal Credit in their own right) and Disability Living Allowance (or Personal Independence Payment).
- Care leavers aged 16-24 will receive a £1,000 bursary payment if they choose to do an apprenticeship.
- Other students facing financial difficulties may also be able to apply for a bursary to help with costs of transport, equipment or other participation and/or course-related costs. Awards are made to individual students on a case-by-case basis according to assessed need and funding availability.
- Your provider will decide how you get your bursary. You might be paid in full or in installments, or more typically payments are made 'in kind' for travel passes, free meals and/or to pay for books.

CARE TO LEARN

Care to Learn is a scheme that provides financial support to a young person who is under 20 years old at the time he or she starts their course and who is the main parent/carer for their child. Care to Learn can be used to help pay for childcare, place holding over summer and related travel costs while the young person remains in learning.

DOING MORE, GOING FURTHER: VOLUNTEERING

Care to Learn is available for a variety of courses, full and part-time and is paid direct to the Ofsted registered childminder or nursery. Payments for the young person's travel expenses are made to the education provider who will either reimburse the young person or make arrangements for their travel. More details on this scheme will be available from the intended school sixth form, college or training provider.

CHILD BENEFIT AND CHILD TAX CREDITS

If your son or daughter continues in education, you should be able to continue claiming Child Benefit and any Child Tax Credits that you are entitled to until they turn 20. If they leave education but return before their 19th birthday, you can start claiming again until they turn 20. If your son or daughter is already 19, they need to have either started the course or been enrolled or accepted on it by their 19th birthday.

HELP WITH TRANSPORT

There are various schemes to help with the cost of your son or daughter's transport to college or sixth form, provided certain conditions are met.

If your family is on a low income and you live over three miles from the institution, your son or daughter may be entitled to a free bus pass. Your son or daughter may also apply for assistance as an independent student without regard to parent/carers' income according to set criteria. Students with any special needs that require assistance with transport will be assessed on an individual basis.

For full information and an application form, visit tinyurl.com/helpwithtransport. Individual institutions may also be able to provide help with transport. See their websites and literature for further information.

FREE MEALS

The free meals entitlement has now been extended beyond school sixth forms to cover colleges and some other provision post-16. To be eligible, a young person needs to have an EHCP, or meet criteria relating to receipt of benefits.

OTHER SUPPORT AND HELP

In certain circumstances (for example, if your son or daughter has to move out of the family home) there may be different types of support available. See page 22 and the back cover for details of where you can access additional advice.

There are lots of opportunities across the city for your son or daughter to try something new, develop skills, enhance their CV, meet new people, have fun and give something back to their community. Your school will be able to advise on the opportunities available to your son or daughter.

To find out more about how to get involved in volunteering, see page 23.



The National Citizen Service (NCS) is a 3-4 week programme for 15 to 17 year olds, which takes place outside of term time in the spring, summer and autumn holidays. It is an opportunity for your son or daughter to embark on challenges, make a positive impact and build skills for work and life. For further information go to ncsy.es.co.uk or call 0800 197 8010.



APPRENTICESHIPS AND TRAINEESHIPS

APPRENTICESHIPS (LEVEL 2 AND ABOVE)

An apprenticeship is a job with training. Your son or daughter will work alongside experienced staff, gain job-specific skills, earn a wage and get holiday entitlements. They also benefit from off-the-job training that improves their skills and knowledge to perform better in their role. This route often leads to permanent employment or university. Apprentices usually start on Level 2 or 3 (equivalent to GCSE or A Level) and could continue onto Level 4 or 5 (foundation degree level) and in some cases, even up to Level 6 or 7 (bachelor's or master's degree level).

Apprentices have to be paid at least the minimum apprenticeship wage of £3.90 per hour. Many employers choose to pay more and in York apprentices receive an average of £4.97 per hour. Apprentices can be full or part time and after 12 months of employment, all apprentices must be paid at least the minimum wage for their age.

Apprentices and employers are supported by a training provider (opposite), who deliver the theory and technical side to the programme. There are several ways to receive training: one day per week at college or training centre, block placements (e.g. a week at college) or visits to the workplace by the training provider. Apprentices usually complete an online portfolio and some apprenticeships include formal assessments such as end point exams or projects.

City of York Council's 'York Apprenticeship Hub' can provide more information and support, including the latest apprenticeship vacancies and city-wide recruitment events. For more information go to york.gov.uk/yorkapprenticeships. There is also now an Apprenticeship Option for the Year 11 Taster Days in January 2020. For more information contact york.apprenticeships@york.gov.uk.

To search and apply for vacancies, go to gov.uk/apply-apprenticeship

For construction vacancies, go to citb.co.uk/courses-and-qualifications/citb-apprenticeships/become-a-citb-apprentice

TRAINEESHIPS (BELOW LEVEL 2)

A traineeship is a programme (3–6 months) of work experience, English and mathematics and general skills for employment and life. It is aimed at young people who have not achieved Level 2 qualifications in Year 11 and who, with additional short term development/support, could move into an apprenticeship or start a vocational course.

TRAINING PROVIDERS IN YORK

Not all apprenticeship jobs are advertised. It's worth contacting training providers direct, as they may be aware of apprenticeship opportunities with employers that they are supporting. If you sign up with a training provider, they may offer you advice and guidance when searching for an apprenticeship. If you have been unsuccessful passing your English and mathematics at GCSE level 4 then training providers support you to complete your functional skills. This is a selection of some of the training providers who work with employers in York and further afield.

Askham Bryan College

askham-bryan.ac.uk



Babcock

babcocktraining.com



Babington

babington.co.uk



CITB

citb.co.uk/courses-and-qualifications/become-a-citb-apprentice



Derwent Training

derwenttraining.co.uk



HIT Training

hittraining.co.uk



JTL

www.jtltraining.com



Leeds College of Building

lcb.ac.uk



North Lancs Training Group

nltg.co.uk



Northern Skills Group

northernskills.co.uk



YH Training Services

yh-group.co.uk



York College

yorkcollege.ac.uk



York Learning

yorklearning.org.uk



Career areas: Symbols used in the boxes above

- Agriculture & land-based
- Business, admin & ICT
- Catering
- Child care
- Construction
- Dental nursing
- Engineering, electronics & manufacturing
- Environment, plants & animals
- Finance
- Food manufacturing
- Hair & beauty
- Health & adult care
- Hospitality
- Legal services
- Leisure & travel
- Marketing, software development & digital
- Motor vehicle
- Plumbing & electrical
- Retail, sales, customer service & warehousing
- Traineeships

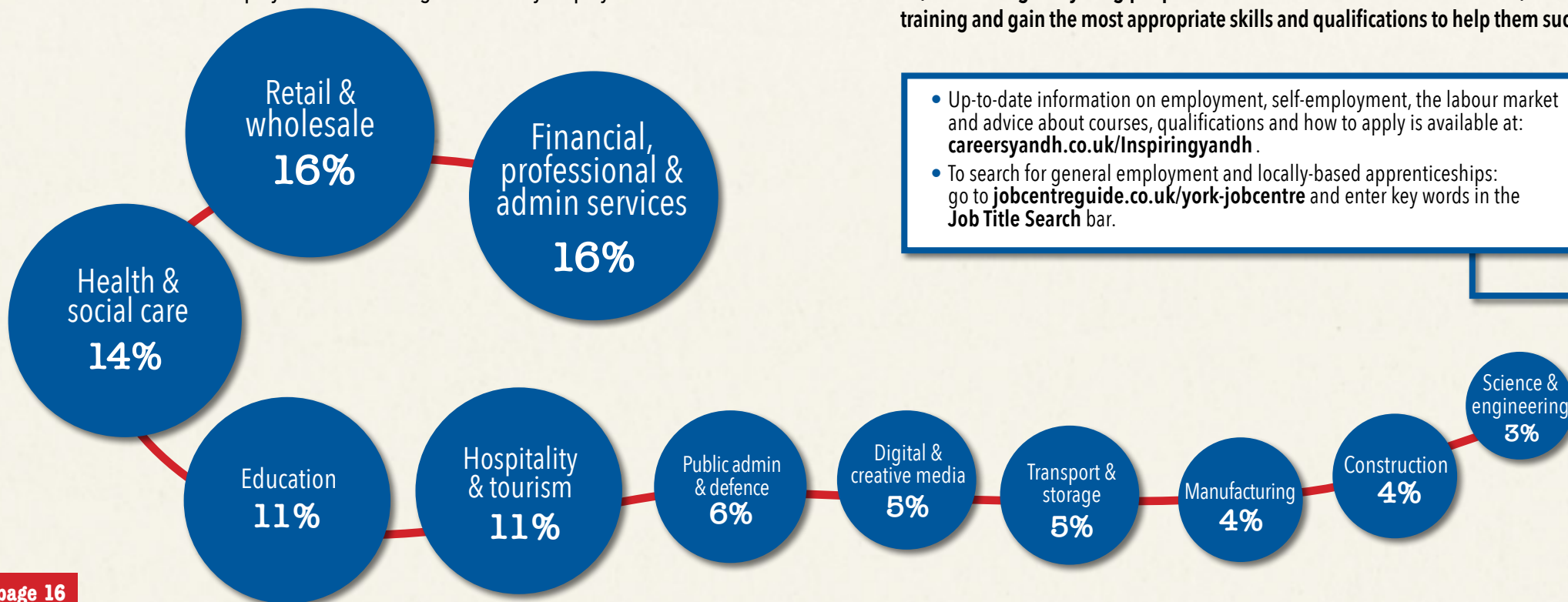
WHAT ABOUT THE FUTURE? EMPLOYMENT & THE JOB MARKET

Better qualified and highly skilled people are generally better paid and have more job options. Continuing in education and training helps young people develop their skills and become better qualified. This includes going straight into an apprenticeship or job between the ages of 16 to 18. Any employer should support and encourage access to training, even if the position is not linked to an apprenticeship.

Many young people have no firm career plans when they are in Year 11, but it is important to think about developing technical and employment skills at this stage. With the fast pace of change in business and industry today, they need to put themselves in the best position to meet the needs of employers in the future.

THE LOCAL PICTURE

If your son or daughter decides to live and work in York, knowing about the nature of the local economy and jobs market will help them to make informed choices. York's young people face competition for jobs from others travelling into the city and may even wish to consider travelling to neighbouring cities such as Leeds, for work in certain sectors. York's employment rates are high and the key employment sectors are:



Most employers in York are small to medium sized companies (with less than 250 staff). Self employment and starting your own business is a growing trend in many sectors and there is support for young people interested in this option. Employers continue to value good skills in literacy, numeracy, communication and ICT, but they also expect high levels of interpersonal skills, drive and ambition.

Current predictions are that the biggest growth in job opportunities in York will be for those people whose qualifications are Level 3 or above, which is equivalent to A Levels, technical levels and applied general qualifications, diplomas or advanced apprenticeships.

This means that those who continue to study or train beyond the age of 18 or 19 should be in a stronger position. This could be at a university or other higher education institution, through a higher/degree level apprenticeship, or by gaining professional qualifications.

So, the message is: young people need to make the most of their school, college or training and gain the most appropriate skills and qualifications to help them succeed.

- Up-to-date information on employment, self-employment, the labour market and advice about courses, qualifications and how to apply is available at: careersyandh.co.uk/Inspiringyandh.
- To search for general employment and locally-based apprenticeships: go to jobcentreguide.co.uk/york-jobcentre and enter key words in the Job Title Search bar.

WHAT ABOUT THE FUTURE? THINKING ABOUT HIGHER EDUCATION?

Young people can progress to higher education (HE) with a range of qualifications, including A Levels, BTECs, Diplomas and Apprenticeships.

Local universities and colleges support a range of activities to promote access to HE for all young people. It is important to consider the long term value of HE. Generally, total earnings over a lifetime are higher for graduates than those without HE qualifications and there are many additional positive experiences and benefits to be gained from studying at a university or college. If your son or daughter knows the type of job they would like to do after studying, look at job adverts and applications to see if they ask for particular qualifications.



It is also possible to apply for deferred entry onto HE courses, which allows them to secure their place on a course whilst they gain valuable work experience or travel.

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STUDYING IN YORK

York has two universities (the University of York and York St John University) and two colleges (Askham Bryan College and York College). All institutions offer a wide range of HE courses, both academic and work-based, including degree-level apprenticeships and foundation degrees. Further afield, there are around 400 providers across the country offering over 50,000 courses (see UCAS details on page 23), so there should be a course to meet any interest.

It is important to recognise that some courses ask for particular A Levels or other qualifications. Teachers and advisers at schools will be able to tell you which subjects may be useful when picking options for HE. Information about entry requirements for courses is available through university and college prospectuses and websites.

COSTS AND FINANCIAL SUPPORT

Universities and other HE providers in England can charge up to £9,250 per year (in 2019–20). No fees are paid up front and fee and maintenance loans are available depending on your financial situation. Graduates do not start repaying these loans until they are earning at least £25,725 per year. The rate of repayment is 9% of their earnings over £25,725 and loans are written off after 30 years no matter how much is paid off.

In addition to applying for loans to cover tuition fees and living costs, there is a range of scholarships and bursaries available.

Disabled Students' Allowance (DSA) is available to support students with a range of difficulties and conditions. Allowances and support available through DSA are tailored to individual need through a personal DSA Needs Assessment. Assessments can be carried out locally to where you live or where they plan to study. There are two DSA Assessment Centres in York – see below for details.

Higher Education: where to find out more

- Universities and colleges in York offer a range of opportunities. To find out more about when Open Days are being held please check on the following websites:
 - » York St John University: yorks.ac.uk/opendays (places must be booked online)
 - » University of York: york.ac.uk/openday (places must be booked online)
 - » Askham Bryan College: askham-bryan.ac.uk
 - » York College: yorkcollege.ac.uk
- For DSA Assessment Centres, go to:
 - » Higher York Access Centre: yorks.ac.uk/access-centre
 - » Aim Assessments: aimassessments.co.uk
 - » To find other centres nationally: dsa-qag.org.uk
- For information on financial support, including a simple calculator, go to gov.uk/student-finance. For further information about making repayments visit studentloanrepayment.co.uk
- For general information and advice on university and degree apprenticeships:
 - » ucas.com (the official website to apply for Higher Education and to search for degree apprenticeships)
 - » unistats.ac.uk (statistics on Higher Education course data)
 - » whatuni.com (advice and guidance on university)
 - » university.which.co.uk - information and advice on university; includes advice on GCSE and A Level choices and implications for higher education.

■ YORK COLLEGE

The college offers a variety of provision with start dates across the year. Entry requirements vary by the level of the course; please contact Martin Halliday on 01904 770455 or email latestarts@yorkcollege.ac.uk (email contact is the preferred option). The college's offer for 2019–20 is set out below.

October 2019

- **Level 2 Vocational Studies (work programme):** This Level 2 programme is based around employment, training and personal development and is delivered in conjunction with a structured weekly 1 day placement option. The course is designed to help with key employability skill development, self-confidence, whilst also focusing on English and mathematics for students who have not secured a 4 or above at GCSE. (3 days a week)
- **Level 2/3 Certificate in Employability:** Based at The Parish House in Acomb. It builds self-confidence and personal, social and employability skills for a wide range of students, including those who have struggled to engage in a college environment, like a different way of learning or want to change direction.
- **Level 3 Extended Project Qualification:** This involves working towards an Extended Project Qualification, NOCN Employment, Training and Personal Development Qualification and developing academic skills supporting progression to university. (The student requires a 4 or above in English language to study this programme.)

December 2019

Extended Project Qualification: This involves working towards an Extended Project Qualification, NOCN Employment, Training and Personal Development Qualification and developing academic skills supporting progression to university. (The student requires a 4 or above in English language to study this programme.)

January 2020

In January 2020 starts will also be offered in the following divisions: **Sport & Fitness, Art & Design, Construction, Hair & Beauty and Engineering.**

More information will be communicated in the early October 2019 Late Start launch event at York College regarding the specifics of the late start courses.

■ ASKHAM BRYAN COLLEGE

For more information, contact the College on 01904 772211 or askham-bryan.ac.uk.

Entry 1 - 3.5 Practical Countryside Skills

Entry Level courses give a wide range of transferable skills giving a stepping stone to L1. The course is over 3 days with a mix of practical and theory sessions covering Horticulture and Animal Care.

Level 1 Pathways

A progression from E3.5 or an alternative route into education for those with no formal qualifications. The pathways are practical, focus on developing confidence and are a stepping stone to further education. Students will have practical experiences in either horse care, agriculture, horticulture or animal care.

Stepping Stone and Level 2 Pathways

Study a minimum of 3 days per week. Students will broaden their vocational skills, develop their ability to study independently, explore career routes, boost confidence and much more before they move onto a higher demanding level of study (Entry 1/Level 2). Taster mornings are available on: 22 Oct, 18 Dec 2019. 13 Feb, 3 Apr and 23 Jun 2020.

Prince's Trust TEAM Programme (12 weeks, 3 start dates a year)

Challenges young people to develop self-confidence, interpersonal and employability skills. It includes a one-week residential and a two-week work placement and gives young people the chance to contribute through community projects. Completers get support to find work, become self-employed or progress to further study.

Flexible Learning Team

This course runs from 8-12 weeks, 2 days a week, covering employability, health & safety, first aid, horticulture, animal care and horse care. Available around the Yorkshire region to anyone claiming work related benefits aged over 19 with no upper age limit.

■ YH TRAINING SERVICES – MILITARY PREPARATION

Prepares young people for the challenges of the selection process and allow a smoother transition to training in their chosen job role in the Armed Forces. Tutors are ex-military personnel and will work with your son or daughter to ensure their needs are met. For more information contact YH Training on 0800 542 2848 or visit www.yh-group.co.uk.

FURTHER HELP & ADVICE: WHERE TO LOOK, WHO TO TALK TO

You should be involved in the decision-making process around your son or daughter's options and choices for their post-16 education and training. But that doesn't mean you have to be an expert. Schools have members of staff responsible for progression and transition and advisers who can give advice on which pathway is most suitable.

■ YOUNG PEOPLE WITH ADDITIONAL NEEDS

Each school is responsible for information, advice and guidance about future options for their students. Learning and Work Advisers work with schools to offer a higher level of support for young people who need extra help with the transition from school. This includes young people who are at risk of being not in education, employment or training; those with Education and Health Care Plans (EHCP); children in care and those in alternative education.

■ YOUNG PEOPLE'S SERVICES @ 30 CLARENCE STREET

Young people aged 16–25 can access free and confidential counselling. To access counselling or information, advice and guidance around education, employment and training options, call into 30 Clarence Street or use the contact details below.

Learning and Work Advisers offer specialist information, advice and guidance to young people age 16–18 inclusive who are not in education, employment and training or who are at risk of dropping out from provision. Support is available through drop-in times and appointments. Appointments at other locations are also available.

A drop-in service is available at 30 Clarence Street for any young people to get information and signposting to further support. The drop-in is currently open Tuesday (12:30–16:30) and Friday (11:00–15:00).

Information and support is also available Monday to Friday, 10:00–16:00:

• Phone **01904 555400** • Text **07624 802244** • Email **fis@york.gov.uk**

■ TRANSITIONS TEAM

Specialist Careers Advisers work with young people with EHCPs and their parents/carers in planning next steps after school or college. Some young people have additional support from the Transitions Team. If your son or daughter has a special educational need, you may already be in touch with them through school. You can also contact them directly – see back cover for details.

On the web and on the phone

General help

gov.uk/browse/education/find-course

Information on education and training options, including apprenticeships

nationalcareersservice.direct.gov.uk

Phone: **0800 100 900**

Careers information and advice online, by telephone and web chat

Volunteering

ncsyas.co.uk

Phone: **0800 197 8010**

National Citizen Service

do-it.org.uk

Search for volunteering opportunities internationally, nationally and locally

vinspired.com

Volunteering information for 14–25s

Apprenticeships

gov.uk/apply-apprenticeship

Facebook: **yorkapprenticeships**

Information on apprenticeships: how they work, how to apply and what opportunities are available

Employment issues

gov.uk/browse/working

Wide range of advice on employment and rights relating to it

worksmart.org.uk/work-rights/young-workers

Employment rights information for young workers, from the TUC

Higher Education

ucas.com

Detailed information about all courses, institutions, tuition fees and application procedures, including deadlines

gov.uk/student-finance

All aspects of student finance, including a calculator to provide an estimate of the financial support which could be received

unistats.direct.gov.uk

Official website to help compare information on universities

university.which.co.uk

Information and advice on university; includes advice on GCSE and A Level choices and implications for higher education

GET IN TOUCH IN YORK

Information, advice, guidance and support is available from your son or daughter's school. There is also support from Young People's Services and the Transitions Team.

Young People's Services

@ 30 Clarence Street

30 Clarence Street • York • YO1 7EW

01904 555400

Young People's Services @ Clarence Street is now open and replaced some of the services previously offered from Castlegate. Free and confidential information, advice, support and counselling service for young people aged 16–25.

Transitions Team

for young people with disabilities

The Transitions Zone • Applefields School

Bad Bargain Lane • York • YO31 0LW

01904 552087

About this booklet

This booklet was written by City of York Council's Skills Team

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We value your feedback.

If you would like to share your thoughts about this publication, please email skills@york.gov.uk.

This information can be provided in your own language.

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

☎ (01904) 551550

If you would like any additional information or would like to receive this information in an accessible format, for example an electronic copy, in large print, Braille, or on CD, please contact Beverley Wills, Skills Adviser: email beverley.wills@york.gov.uk or telephone **01904 553008**.

Information, advice and guidance from 30 Clarence Street:

- is independent, impartial and client centred
- takes full account of factors affecting labour markets
- promotes equality of opportunity

The information in this booklet was correct at the time of printing, September 2019. Please verify details with the institutions concerned.